Double-space between all lines on the references page. Double spacing is not shown here. Use hanging indent, and put all citations in alphabetical order by author or (when none is given) title.

**BOOKS: 1 Author**

Author Last Name, Initials. (Year). *Title of book: Subtitle*. City of Publication, State Abbreviation: Publisher.

If not the first edition, give the edition in parentheses after the title, before the period (See 2nd example below).

If part of a series, add the series title after book title. Put book title in italics but not series title (See 2nd example below).


**BOOKS: Multiple Authors**

Author¹ Last Name, Initials, & Author² Last Name, Initials. (Year). *Title of book: Subtitle*. City of Publication, State Abbreviation: Publisher.

If the book has 8 or more authors, use . . . after the 6th to indicate that there are more (see 3rd example below).

If a book is not the first edition, give the edition in parentheses after the title, before the period (See 2nd example below).

If part of a series, add the series title after book title. Put book title in italics but not series title (See 2nd example below).


**BOOKS: Chapter in an Edited Book**

***Only use this format if every chapter in the book is written by a different person!***

In other words, this is only for books that are collections of chapters by different people.

Author Last Name, Initials. (Year). Title of chapter. In Editor Initials. Last Name (Ed.), *Title of book: Subtitle* (pp. xxx-xxx). City of Publication, State Abbreviation: Publisher.

If part of a series, add the series title after book title. Put book title in italics but not series title (See 2nd example below).


Updated RWG 6/16
**BOOKS: Encyclopedia**


If an author is given for the entry, cite as if it is a chapter in an edited book.


**INTERVIEWS**

Personal communications, such as personal interviews and telephone conversations, are not included in the reference list. Cite these in-text only using either of the two forms shown below. You may decide which form to use.

The tax increase was needed to maintain key services (A. J. Smith, personal communication, October 8, 2015).

According to A. J. Smith (personal communication, October 8, 2015), the tax increase was needed to maintain services.

**IN-TEXT CITATIONS**

In-text citations are included throughout your paper to let your professor know what sources you used at specific points. In APA, the in-text citation is simply the author’s last name and year of publication. For direct quotes, using an author’s exact words, also include the page number (See 2nd example below). Follow this format:

For summarizing/paraphrasing: *(Author Last Name, Year)*

For quoting directly: *(Author Last Name, Year, p. xxx)*

Symptoms of Schizophrenia include paranoia, illogical thought processes and auditory hallucinations (Wilson, 2015).

“Drug treatments and psychotherapy have their pros and cons, but neither is a perfect solution” (Davies, 2015, p. 127).

**Multiple Authors:**

(2) For 2 authors, list both authors in every in-text citation. Example: (Matlesky & Grooms, 2015).

(3-5) For 3-5 authors, list all authors in the first citation, but in citations after the first, only list the first author followed by et al. Example (1st citation): (Garcia, Beebe, & Cotter, 2015). Example (2nd citation): (Garcia et al., 2015).

(6+) For 6 or more authors, only list the first author followed by et al. in every citation. Example: (Garcia et al., 2015).