DUE: OCT 1
SUBMITTED THROUGH BLACKBOARD
25 points

The purpose of this assignment is to familiarize you with both the format and organization of both a bibliography and footnotes. You will also become familiar with the library on the Loudoun campus.

Instructions:
1. Select a book on furniture from NOVA’s Loudoun campus library and check it out using your student ID (1 point).
2. Create a bibliographic citation for your book in MLA format. (2 points)
3. Look through your book and find a fact that you think you would not have to cite in a paper since it would be considered “general knowledge” (Example: he was born on January 1, 1777). (2 points)
4. Next, find and copy out an idea that you might want to cite if you were writing a paper (this takes a little imagination). Look for more “qualitative” writing. (Example: he was born on January 1, 1777 to a lovely young couple living the good life in a charming wattle and daub cottage in merry olde England. – this is someone else’s idea, because you do not actually know if the young couple were lovely or whether life in England at that time was merry.) (3 points)
5. Now using the thought process above, use quotation marks to highlight the idea that is not yours vs the facts and turn it into a sentence you might use in a paper. After your second quotation mark, add a citation note, formatted as shown on the library’s MLA page. Example: John Doe was born on January 1, 1777 “to a lovely young couple living the good life in a charming wattle and daub cottage in merry olde England” (Author, page) (3 points)
6. Sometimes we use the sense of the idea that we see and turn it into our own words. When we do this, we don’t use quotations marks, that is for direct quotes, but we do use a footnote. Change around your sentence(s) so that you are using your words, but still using the idea of the author, no quotes necessary, and citation as noted above. (5 points)
7. Find a longer quote and format it as shown here adding another footnote. (3 points) If you quote more than 5 sentences from a source (you should not be doing this except on rare occasions), you will need to indent your quotation as shown below:

“he was born on January 1, 1777 to a lovely young couple living the good life in a charming wattle and daub cottage in merry olde England. He grew up and took up the difficult and precise trade of carpentry, learning to make furniture of high quality by the time he was 20 years old. His work was so stupendous that
noblemen from far and wide came to his shop to purchase his fine work.” (Author, page)

8. When we include images, we need to cite them as well. Find an image from your book or go online and find an image. Insert the image into your homework assignment and put a note under it related to its source. (3 points)

9. Upload your assignment to Blackboard in the Assignments tab, Assignments folder (the top one) (2 point)

10. Check your book back into the library and forward the email you receive as confirmation to your instructor at kawinner@nvcc.edu. (1 point)